

FUNPAK PROMOTIONAL PRODUCTS

Terms & Conditions

Payment Terms:

A **25% deposit** is required prior to shipping an order. Remaining balance will be Net 30 days after you have established an open account status. Deposits are made via a credit card or company check. If a deposit was made by credit card the remaining balance will be charged to the Credit Card after 30 days unless FunPak Promotional Products Accounting department is notified.

All returned checks will be subject to a \$25.00 service fee. Accounts not paid in full and according to our terms will be subject to a 4% finance charge per month and sent to our collection agency after 90 days past due. Any account requiring collections or legal action will be responsible for all costs incurred by FunPak Promotional Products and/or Simple Products Corp.

Shipping Terms:

All orders are processed and shipped within 10 to 15 days of when we have received FINAL art approval. If you are applying for account terms of Net 30, the actual ship date will be extended by the time consumed in checking references. Credit card orders take priority and are not delayed by the credit check process.

Damaged Goods:

Any products damaged in the shipping process must be reported to FunPak Promotional Products within 10 days. Please save all freight bills, packing slips, and packaging material until you have notified FunPak Promotional Products. If damage is visible to the packaging, refuse the shipment and contact FunPak Promotional Products immediately.

Shortages:

Claims on shortages must be reported within 48 hours. Before reporting any shortages, make sure you have opened ALL items and thoroughly inspected ALL of the contents. Before signing off with carrier, count how many packages you have received. In many instances, multi-package shipments get separated and arrive at different times.

Returns:

ALL returns must be shipped back PRE-PAID Freight. Items returned after 30 days are subject to inspection before any action is taken. Refused and/or returned orders will be subject to a \$0.75 restocking fee and ALL shipping fees included unless the product was damaged in transit.

I hereby understand and agree to comply with the above terms and conditions that apply.

Company Name: _____

Name: _____

Title: _____

Signature: _____